

**WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

**REGULAR MEETING AGENDA**

**WEDNESDAY, APRIL 10, 2024 – 7:00 P.M.**

*\* Please silence your cell phone as a courtesy to others.*

*Resolution #2009-25 – All recordings of Board meetings are deleted once the minutes of the meeting have been approved by the Board at a public meeting.*

1. Meeting Called to Order
2. Pledge to Flag/Invocation
3. Roll Call
4. Announcement
5. Public Comments: all residents wishing to offer public comment **pertaining to an agenda item** must first register by signing their name, address, and telephone number on a “sign up” sheet to be provided by the Township. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes.” Res. #2017-05
6. Approval of Minutes – Regular Meeting of March 13, 2024
7. Disbursements
8. Correspondence
9. Recreation Board Report
10. Solicitor’s Report
11. Engineer’s Report
  - A. Discussion of Impounding Dam Road/Beck Mill Road traffic study.
  - B. Discussion and possible execution of a proposed renegotiated agreement with J.A. Myers for the replacement/installation of a culvert on Pumping Station Road.
    1. Authorization to re-bid pre-cast structures contract.
12. Reports:
  - A. Monthly Budget Review – Treasurer’s Report – March 2024
  - B. Public Works Report – March 2024
  - C. Pleasant Hill Volunteer Fire Co. – EMS Reports – March 2024
  - D. EMA Report – March 2024
  - E. Code Enforcement Officer Report – March 2024
  - F. SEO Report – March 2024
13. Manager’s Report

14. Old Business

15. New Business

- A. Approval to advertise a proposed ordinance amendment to Section 250-1 of the Township Code to add new stop intersections at the intersection of Beck Mill Road and Impounding Dam Road. The amendment would create a four-way stop intersection.
- B. Approval to advertise a proposed ordinance amendment to Township Ordinance #2023-04 (Parking Regulations) to prohibit the parking on a roadway of unregistered vehicles or vehicles with an expired registration, and parking on the roadway of any Pennsylvania registered vehicle with expired or no Pennsylvania inspection sticker.
- C. **Awarding of the Joint Bids for Commonly Used Supplies and Services from 4/1/24 to 3/31/25**
  - 1. Petroleum Products
    - a. Motion to accept the bid and award for the contract for Petroleum Products to the following at the bid prices as quoted:
      - 1. To PPC Lubricants Inc. for #15-40 motor oil in 55-gallon drums for a price of \$12.07 per gallon.
      - 2. To PPC Lubricants Inc. for #10-20 hydraulic oil/low foaming action in 55-gallon drums for a price of \$10.34 per gallon.
- D. Approval to plant trees along the Township eastern property line at 2412 Baltimore Pike to provide screening of the new Public Works building from abutting residential property at a cost of \$11,730 to Pleasant Hill Farm & Market, Inc.
- E. Approval of request from The Penn-Mar Radio Club to rent the pavilions in the West Manheim Township Rec Park for 24 consecutive hours starting at 2 pm on Saturday, June 22<sup>nd</sup> and ends at 2 pm on Sunday, June 23<sup>rd</sup>, 2024.
- F. Approval of the request from Hanover Baseball to rent the baseball field at the West Manheim Township Rec Park for the 2024 Spring and Fall seasons in the amount of \$1,000.
- G. Approval of the application of weed control and fertilizer at 2412 Baltimore Pike by Highline Ag Solutions, LLC at a cost of \$1,995.00.
- H. Approval of the application of weed control and fertilizer at the recreation park athletic fields by Highline Ag Solutions, LLC at a cost of \$1,630.00 (recreation funds).
- I. Approval of the application of weed control at the recreation park, for the purpose of preventing the proliferation of thistle, by Highline Ag Solutions, LLC at a cost of \$1948.80 (recreation funds).
- J. Approval to authorize the Township Engineer (CS Davidson) to assist with the inspections of 98 stormwater BMPs, 59 stormwater outfalls, and the mapping/recording of all stormwater assets in the database utilized by the Township in order for the Township to meet MS4 permit requirements. Costs over a three-year period are estimated at \$6,500.00.
- K. Proposal from Pleasant Hill Farm & Market, Inc. to mow field #3 at the West Manheim Rec Park in the amount of \$625.00 (recreation funds).

- L. Approval to replace an obsolete security system CCTV NVR for the cameras in the administration building at 2412 Baltimore Pike at a cost of \$2225.00. This replacement will integrate the cameras in the administration building with the system recently installed at the new public works facility.
- M. Discussion/Approval of quotes for the Township's Property & Liability insurance policy.
- N. Offer of employment to Brandon Webster for a vacant road crew position, compensation will be \$22.00/hr, benefits per the current AFSCME collective bargaining agreement. Employment is conditional upon passing of background checks.

16. Subdivision Plans

A. PLANS: None

B. EXTENSION REQUESTS PER DEVELOPER LETTERS:

- 1. Burkentine Fields – 310 Unit Preliminary Land Development Plan (Review time expires 4/30/2024) to October 31, 2024.
- 2. Taco Bell - Preliminary/Final Land Development Plan (Review time expires 5/3/2024) to July 1, 2024.

C. ALL TO BE TABLED:

- Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 5/31/2024)
- Belmont Ridge Phase V, 172 Lot Parallel Plan Preliminary Plan (Review time expires 5/31/2024)
- Bange Farms, 3 Lot Minor/Final Subdivision Plan (Review time expires 6/12/2024)
- Oakwood Hills 69 Lot Preliminary Plan (Review time expires 6/21/2024)

17. Supervisors and/or Public Comments: all residents wishing to offer public comment must first register by signing their name, address, and telephone number on a "sign up" sheet to be provided by the Township. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes." Res. #2017-05

18. Next Scheduled Meetings: Supervisors Meeting Wednesday, May 8, 2024, at 7:00 p.m. with the Work Session at 6 p.m.

19. Adjournment